

NOTICE OF THE 2023 ANNUAL GENERAL MEETING



Notice is hereby given that the **2023 Annual General Meeting (AGM)** of PULAMED will be held at **0900 Hours on Friday 1st December 2023, Virtually** and at **PROTEA BY MARRIOTT HOTEL GABORONE MASA SQUARE**, for the purpose of transacting and considering the following business and if deemed fit, passing, with or without modification, the following Resolutions:

AGENDA

ORDINARY BUSINESS

1. To read the Notice convening the meeting and ascertain the quorum required in terms of the Rules of the Fund.
2. To Adopt the Agenda

3. ORDINARY RESOLUTION NO.1

To receive and confirm the Minutes of the previous Annual General Meeting held on 2nd December 2022.

4. To note the Chairman's remarks
5. To receive, consider and adopt the Trustees' Report for the year ended 30th June 2023.

6. ORDINARY RESOLUTION NO.2

Presentation of Annual Financial Statements and report

To receive, consider and adopt the Audited Financial Statements for the year ended 30th June 2023, together with the Trustees' Report and the External Auditor's report.

7. ORDINARY RESOLUTION NO.3

Retirement of Trustees of the Fund

To consider and note that the following Trustees retire in terms of the Fund Rules and do not offer themselves for re-election and retire as Independent Trustees of the Fund:

- 7.1 Mr. Maleho Mothibatsela
- 7.2 Dr. Bakani Thipe
- 7.3 Mr. Geoffrey Mahlaka
- 7.4 Mr. Oteng Sebonego

8. ORDINARY RESOLUTION NO.4

Appointment of Trustees of the Fund

To ratify and confirm the appointment of new Independent Trustees as recommended by the Board of Trustees:

- 8.1 Ms. Matshidiso Matome
- 8.2 Dr. Gomolemo Tangane
- 8.3 Ms. Lesego Keitsile

9. ORDINARY RESOLUTION NO.5

Remuneration of Trustees

- 9.1 To consider and ratify the remuneration paid to Trustees for the year ended 30th June 2023.
- 9.2 To approve the remuneration structure of the Trustees for the ensuing financial year.

10. ORDINARY RESOLUTION NO.6

External Auditors

- a) To ratify the remuneration paid to the Fund's independent External Auditors, Deloitte & Touche, for the year ended 30th June 2023.

- b) To appoint external auditors of the Fund for the ensuing year.

SPECIAL BUSINESS

11. SPECIAL RESOLUTION NO.1

To consider and approve proposed amendments to the Rules of the Fund as presented in the Annual General Meeting Report.

12. ANY OTHER BUSINESS

To answer any questions put by members in respect of the affairs and the business of the Fund and to transact any other business which may be transacted at an AGM.

13. PROXIES

A member entitled to attend, and vote may appoint a proxy to attend and vote for him/her on his/her behalf. The instrument appointing such a proxy, if not completed online, must be emailed to secretary@pulamed.co.bw or deposited at the registered office of the Fund at:

Pulamed Head office
Plot 74358, Unit 1 (Acacia)
Prime Plaza, Western Commercial Road
New CBD
Gaborone

Proxies must be deposited no later than 0900 Hours on Thursday 30th November 2023.

14. ONLINE VOTING FOR RESOLUTIONS

Online voting will be conducted via a digital platform, and only Principal Members of the Fund who are in good standing may participate and vote. Members will be able to cast their votes via the digital voting platform on the day of the AGM. The link and details to access the digital platforms will be sent to Members in accordance with the AGM procedures.

15. NOTE TO MEMBERS

A copy of the Annual General Meeting Report together with Proxy Forms will be availed to Members by mail/email and will be accessible at www.pulamed.co.bw

BY ORDER OF THE BOARD