

Know Your Customer Form

Natural Persons

Membership Number		
Section 1: Natural Person Information		
1.1 Identity		
Title Forenames	Surname	
Initials Date of birth Nat	tionality	
Identity card number Passport number (Please tick ONE	Refugee identification number (Please tick ONE)	
ID/ Passport Number		
1.2 Contact Details		
Residential address		
Postal address		
Telephone (Work)	Telephone (Home)	
Mobile number	Email address	
1.3 Source of income		
Remuneration/salary as employee Name of employer		
Occupation		
Remuneration as owner/entrepreneur Name of business		
Nature of business		
Location of business		
1.4 Source of funds involved in transaction		
Source of funds (state nature of funds if other than		
salary in the space provided)		
1.5 Banking details		
Account holder name	Account number	
Bank name Branch name		
Bankhame	Account type	
Section 2: Verification documents		
2.1 Verification of full names, date of birth and identity/passport no Please provide ONE of the following (please indicate by ticking the		
Citizens Certified copy of Omang	iciciani box)	
Non-citizens or residents Certified copy of Passport		
Refugee Refugee identity card		
2.2 Verification of residential address		
Please provide ONE of the following (please indicate by ticking the relevant box)		
A water/electricity/telephone/utility or any service bill reflecting the name and residential address of the person (less than 3 months old); or		
A lease agreement reflecting the name and residential address of the person (less than 12 months old); or		
A letter from employer reflecting the name and residential address of the person (on company letterhead); or		

A tax return reflecting the name and residential address of the person (less than 12 months old); or		
A mortgage statement reflecting the name and residential address of the person (less than 3 months old); or		
A payslip/salary advice (if it indicates residential address of the person) (less than 3 months old); or		
A sworn affidavit reflecting name and residential address; or		
Any other reliable document, data or information that reasonably serves to verify any of the information obtained. Please specify:		
2.3 Source of income and funds		
Please provide ONE of the following		
A bank statement on an official letterhead (less than 3 months old); or		
A payslip/salary advice (less than 3 months old); or		
A letter from employer on official company letterhead, reflecting annual/monthly gross income; or		
Any other reliable document, data or information that reasonably serves to verify any of the information obtained examples include income tax certificate, etc.). Please specify:		
Section 3: Prominent Influential Person (PIP) - Self Declaration		
A PIP is a person who is or has been entrusted with public functions within Botswana, his or her close associates or immediate member of the	e family.	
3.1 Please tick the appropriate box to indicate the position you hold or ever held		
President, Vice President A Kgosi		
Vice President A Councillor		
Cabinet Minister *A Senior Executive of a Private Entity with a turnover of P1,000.000 and above	e	
Speaker of the National Assembly *A Senior Executive of a Political Party		
Deputy Speaker of the National Assembly *Senior Executive of an International Organisation operating in Botswana		
Member of the National Assembly *Senior Executive of a Public Body in Botswana		
*A Senior Government Official A Judicial officer		
*Please indicate position in the space provided below		
Title of position		
Entity name		
PIP in the immediate family or close associate		
Name(s)		
Surname		
Relationship		
Section 4: Declaration statement by client		
To be completed by the individual completing this form: I hereby declare that the details furnished above are true and correct to the best of my knowledge and belief and I undertake to inform you of any changes therein, immediately. In case any of the above is found to be false or untrue or misleading or misrepresenting, I am aware that I may be liable for it.		
Full names		

